

Murray City Cultural Arts Grant Application 2009-2010

The Murray Arts Advisory Board invites local art organizations and other Murray based agencies interested in implementing art related projects for the **2009-2010 fiscal year** to submit applications by February 9, 2009. **Please make certain your budget pages are accurately prepared - preferably type written.** Make sure you include building rental costs for rehearsals and performances. The Board will review the applications with the following in mind.

Criteria

1. Must have non-profit 501 (c) (3) status or function as a governmental agency.
2. The organization must be based in Murray. The primary goal of the organization or specific project should serve Murray residents. Benefits to individuals beyond Murray City should be secondary to its primary objectives. (Usually a statewide organization does not qualify. However, a local chapter of a statewide organization would be acceptable.)
3. Grants must be cash matched (1:1) through ticket sales or other forms of revenue. An exception to this requirement may be made where the organization has provided a free concert or service without pay for a Murray City function. An in-kind amount (maximum of \$500 for each service) may be listed as a match for this situation.
4. Grantee shall give credit to **Murray City and the Murray Arts Advisory Board.**
5. Must be non-denominational and services open to the general public.
6. Grantee is required to have one board member or administrator who has been trained in non-profit management during the past three years.
7. Grants may not be used to pay off debts and can be no more than 50% of an organizations budget (grants are generally 25% of the budget or less)
8. Projects should occur between July 1, 2009 and June 30, 2010.

Funding Recommendations are Based On:

1. The artistic merit of the project.
2. The stability of the organization including sound business management and ability to achieve its objectives including the success or failure of previous programs.
3. Creates or maintains a stable arts group/program that provides a long-term benefit to Murray residents. **This is especially applicable to school requests.** Schools requests will be evaluated whether the program should be funded from school funds first.
4. Efforts to secure funds from other sources.

Please note: Because of the slowing economy, grant amounts may be reduced from previous years.

Murray City Cultural Arts Grant Application 2009-2010

Applicant/Organization _____
Requested Amount \$ _____

Mailing Address _____
_____ Zip _____

Contact Person _____ Phone _____
Mailing Address _____ Zip _____

Where will financial records be kept? _____
Federal Employer Identification Number _____

Application Due by: Feb 9, 2009
Send to Cultural Arts, 5025 South State, Murray, Ut 84107

Please check category(s) you wish to be considered for:

___ General Operating Support for Complete Fiscal Year (non-school applications)
___ Project Grant

___ Performance Contract (performances included in Murray sponsored programs).
This category may or may not receive funds, but generally receives city benefits
such as free facility use and advertising as part of City sponsored performance
series.

This application represents an accurate account of our proposed project and budget
figures.

Signature of Administrative Officer _____

Signature of Fiscal Officer _____

Grant Application (You may use another sheet to answer these questions.

1. Briefly describe how your organization is “based” in and serves the Murray community. (i.e. number of Murray residents in group, number of performances in Murray, accessibility for Murray residents for rehearsals/performances).
2. Describe the project for which Murray City support is requested. Please include performers, dates, and locations. Be as specific as possible. If the project involves City sponsored performances, please explain why City funding beyond ticket sales collected is necessary to produce the program.
3. What other sources of funds are being sought for the project?

____ Utah Arts Council
____ Salt Lake County ZAP Grant
____ Individual and Corporate Donations
____ Other, Please list
4. How does your organization review expenditures? Please identify a board member or administrator who is trained (during the past three years) or will be trained in non-profit management. What training have they attended? Be specific.
5. For former recipients, describe the use of funds received for this year? Is it being used for the item which funds were requested for? Did you cash match your grant from last year? Describe (explain if an in-kind performance match was provided for Murray City Corp)
6. If your cash reserve is increasing substantially, please explain why?
7. Please enclose an itemized projected budget for next fiscal year beginning July 2009-June 2010 and a financial summary of last year’s operating budget (see next page).

Report for Last Completed Fiscal Year
(single projects should report single project only)

| INCOME | | EXPENSE | |
|--------------------------|----------|--|----------|
| Admissions | \$ _____ | Personnel | \$ _____ |
| Donations | \$ _____ | Supplies | \$ _____ |
| Other Revenue | \$ _____ | Marketing | \$ _____ |
| Gov't Support | | | |
| Murray Past Grant | \$ _____ | Rentals (including bldg) | \$ _____ |
| County | \$ _____ | Other (describe) | \$ _____ |
| State | \$ _____ | | |
| Other | \$ _____ | Total | \$ _____ |
| Cash Balance | | Unspent Income | \$ _____ |
| From Previous Year | \$ _____ | | |
| Total | \$ _____ | | |
| In-kind match for | | (you may count up to \$500/performance for | |
| City Function | \$ _____ | unpaid performance for Murray City Corp) | |

PROPOSED BUDGET FOR FISCAL YEAR 2009-2010
(Income and expense must match exactly)

Grants for operating budgets should include entire budget. Proposed grant must reflect 1/1 income match.
Single project grants or performance contracts may include project/performance budget only.

| INCOME | | EXPENSE | |
|--------------------------|----------|---|----------|
| Admissions | \$ _____ | Personnel | \$ _____ |
| Donations | \$ _____ | Supplies | \$ _____ |
| Other Revenue | \$ _____ | Marketing | \$ _____ |
| Gov't Support | | | |
| Proposed Grant | \$ _____ | Rentals | \$ _____ |
| County | \$ _____ | Other (describe) | \$ _____ |
| State | \$ _____ | Total Proposed Exp | \$ _____ |
| Other | \$ _____ | Cash Reserve | \$ _____ |
| Cash Balance | | Total | \$ _____ |
| From Previous Year | \$ _____ | (Should match income total) | |
| Total | \$ _____ | | |
| In-kind match for | | *A modest cash reserve is acceptable for emergencies. But grants should not be used to build a cash reserve. Please explain if the cash reserve is growing. | |
| City function(s) | \$ _____ | | |
| | | (you may count up to \$500/performance for unpaid performance for Murray City Corp) | |